

Sherlock P. Holmes
11000 Main Street
Buffalo, New York 14000
(716) 555-5555

OBJECTIVE To obtain a position in Quality Control

EDUCATION **Bachelor of Science in Industrial Technology, 12/XX**
State University College at Buffalo, New York
G.P.A. 3.25/4.0

Associate of Applied Science in Management Engineering Technology, 5/XX
Erie Community College, Williamsville, New York

RELATED EXPERIENCE **Quality Control Technician**
Wilson Greatbatch Limited, Clarence, New York, 6/XX-11/XX

- Advanced to the position of Quality Technician from Inspector.
- Supervised inspection group of five.
- Developed visual aids for inspectors.
- Wrote quality control procedures and technical reports.
- Discussed specifications, operations, and metallurgical testing with engineers.
- Developed inspection techniques which were incorporated by the company, resulting in increased productivity and worker effectiveness.

ADDITIONAL EXPERIENCE **Recording Technician**
Instore Broadcast Advertising, Buffalo, New York, 8/XX-12/XX

- Promoted to Recording Technician from Assistant.
- Maintained scheduling demands and documentation of production.
- Trained two staff assistants.
- Increased office efficiency through more effective design layout and acquisition of additional recording equipment.

Builder
Alpha Geodesics, Akron, New York, 5/XX-7/XX

- Fabricated geodesic domed homes.
- Designed a strut fixture to allow for greater accuracy and consistency in drilling operation during shell production.

COMPUTER SKILLS Microsoft Word, Excel, Access, SQL on Oracle DBMS, Basic HTML, UNIX O/S

PROFESSIONAL AFFILIATIONS Society of Manufacturing Engineers
American Society of Quality Control
Technology Student Assembly