

ANN C. SCHMIDT
71 Edson Street
Buffalo, New York 14210
(716) 822-8795
schmidac@aol.com

- OBJECTIVE** Food service manager in an institutional setting.
- EDUCATION**
- State University College at Buffalo, New York**
Bachelor of Science in Hospitality Administration, May 20XX
Dean's List All Semesters, GPA: 3.6/4.0
- Erie Community College, Williamsville, New York**
Associate of Applied Science in Food Service Administration, May 20XX
Graduated with High Distinction, GPA: 3.8/4.0
Le Confrerie de la Chaine des Rotisseurs - Gourmet Food Club Scholarship
- RELATED COURSES**
- Hospitality Administration
Management of Food Service Operations
Legal Issues in Hospitality
Human Resources in Hospitality
- INTERNSHIP**
- Walt Disney World, Orlando, Florida**
Hospitality Intern, Summer 20XX
- Provided customer service to over 500 guests daily in variety of food service environments.
 - Attended specialized management training seminars.
 - Invited to return for internship the following summer.
- RELATED EXPERIENCE**
- Catering Department, Erie Community College, Williamsville, New York**
Production Manager/Chef, January 20XX - Present
- Supervise 20 employees and schedule work assignments.
 - Evaluate employees' work performance.
 - Write daily production and inventory reports.
 - Calculate food cost percentages to ensure adherence to monthly budget.
 - Prepare hot and cold menu items.
- Joseph's Catering Service, Williamsville, New York**
Server/Chef, June 20XX - December 20XX
- Catered food service for over 50 weddings and banquets.
 - Provided line, banquet, and buffet-style cooking for up to 200 guests.
 - Organized and coordinated catering events in private homes.
- Tops Supermarket, West Seneca, New York**
Cashier/Customer Service Representative, June 20XX - July 20XX
- Wrote weekly store report and prepared drawers for cashiers.
 - Trained and supervised 20 cashiers over a 2 year period.
 - Monitored front end operations.
- ORGANIZATIONS**
- Epicurean Society Food Club, Membership Chairperson**
- Increased organization membership by 20% in one year.
- COMPUTER SKILLS** Microsoft Word, Excel, Access